

MEMO

Date: November 17, 2009

To: Karen W. Gaudreau, Town Clerk

From: Denise Menard, First Selectman

Re: Special Meeting

RECEIVED

NOV 19 2009

BY Joanne M. Slater
Asst. TOWN CLERK

Please be advised the Capital Improvement Planning Advisory Committee will hold a special meeting on Tuesday, November 24, 2009 at 5:30 p.m. at the Park Hill Community Hall.

Presentations will be heard from the following departments.

Parks and Recreation Department
Board of Education

Distribution:

Capital Improvement Planning Advisory Committee
Melissa Maltese, Director of Parks and Recreation
Tim Howes, Superintendent of Schools

/jrb